

## **Intramural Sports Official**

**Job Summary:** To learn and effectively officiate intramural sports games including: flag football, basketball, softball, dodgeball, kickball, wiffleball, soccer, volleyball, floor hockey, handball, etc.

### **Requirements:**

- Must maintain a cumulative 2.0 GPA.
- Must be available to work 8-16 hours per week including Sunday's.
- CPR/AED and Standard First Aid certification required within 60 days of employment

### **Responsibilities:**

- Maintain a thorough understanding of all intramural sports rules.
- Check in participants for intramural sports games, making sure players are eligible for intramural sports.
- Responsible for setting up and tearing down equipment for intramural sports games at several different facilities.
- Enforce all intramural sports behavior policies, including ejecting people from games and taking other disciplinary actions.
- The ability to efficiently communicate all rules and regulations to participants.
- Support and participate in other programs offered by the Health & Fitness Center.
- Maintain all intramural sports equipment.
- Attend and actively participate in all mandatory staff meetings and training sessions.
- Thoroughly complete all incident reports, report all injuries, vandalism, equipment needs and problems immediately to administrative staff.
- Maintain certifications as required.
- Handle any other duties as assigned by the administrative staff and/or student supervisor.
- Must demonstrate leadership, communication and customer service skills and the ability to work with staff, students and members of a diverse background.
- A thorough knowledge and willingness to enforce all rules and regulations in a courteous, but firm manner.
- The ability to use mature judgment in an emergency.
- Must pass training tests and evaluations with a minimum score of 80% for each sport.
- Effectively market intramural and H&FC activities.
- Maintain composure in stressful situations.